

===== Farmington =====
FIRE PROTECTION DISTRICT

ORGANIZED 1936
POST OFFICE BOX 25
209-886-5321
FARMINGTON, CALIFORNIA 95230

MINUTES
Special Board Meeting
April 7, 2026
7:00 PM

1. Call to Order -

Meeting call to order by President Briggs at 7:05 PM.

2. Establish a Quorum -

A Quorum was established by verbal roll call. Directors Briggs, Lemos, Samuel and Acting Chief Sowell were all recorded present. Director Cross was reported as absent.

3. Flag Salute -

Recited

4. Public Comment -

None.

5. Discussion and Possible Action: Appointment of Board Member to Fill Vacancy (California Government Code, § 1780)

President Briggs reported that the district received two applications for the vacant board position: Mark Foster, Sr. and Mike Campoy. Mark Foster Sr. was present at the meeting and provided a statement of his interest. Director Lemos motioned to appoint Mark Foster, Sr. to fill our vacant board position, Director Samuel seconded. A roll call vote was taken as follows:

Briggs - Aye
Cross - Absent
Lemos - Aye
Samuel - Aye
Vacant -

Motion Passed

6. Chief Report -

Acting Chief Sowell provided a verbal report on the information provided in his written update included in the board packet.

7. Action Items -

a. Discussion and potential action regarding the adoption of Fair Labor Standard Act (FLSA) 7(k) work rules:

The chief presented a revised work rule model with the recommendation to adopt the FLSA staffing model used by most fire agencies as identified in Board Resolution 26-02. Director Lemos motioned to approve Board

Resolution 26-02. Director Samuel seconded. A roll call vote was taken as follows:

Briggs - Aye
Cross - Absent
Lemos - Aye
Samuel - Aye
Foster - Aye

Motion Passed

b. Discussion and potential action regarding hiring a Temporary Part-Time District Secretary and Board Clerk:

President Briggs presented a recommendation to hire a temporary part-time Secretary/Board Clerk. President Briggs motioned to approve the Secretary/Board Clerk position and allow the chief to hire a temporary position at 10-20 hours per week at \$25.00 per hour. Director Lemos seconded. A roll call vote was taken as follows:

Briggs - Aye
Cross - Absent
Lemos - Aye
Samuel - Aye
Foster - Aye

Motion Passed

c. Discussion and potential action regarding the emergency purchase of Personal Protective Equipment (PPE):

Acting Chief Sowell presented a report on the status of our PPE being expired and unsafe. Director Lemos motioned to approve the Acting Chief to purchase an additional \$45,000 to purchase necessary personal protective equipment. Director Samuel seconded. A roll call vote was taken as follows:

Briggs - Aye
Cross - Absent
Lemos - Aye
Samuel - Aye
Foster - Aye

Motion Passed

d. Discussion and potential action regarding the emergency repairs needed for fire apparatus.

Acting Chief Sowell presented information on a second maintenance contractor's review of the necessary emergency repairs to vehicles. After discussion, Director Lemos motioned to approve \$30,000 for emergency repairs to Engine 41, Water Tender 41 and 42 as directed by the Acting Chief. Director Samuel seconded. A roll call vote was taken as follows:

Briggs - Aye
Cross - Absent
Lemos - Aye
Samuel - Aye
Foster - Aye

Motion Passed

e. Discussion and potential action regarding purchase of a portable soft water system:

With no objection action items e. and f. were combined as one discussion and vote below.

f. Discussion and potential action regarding purchase of a tool box for chief's vehicle:

Acting Chief Sowell presented the need for a soft water system to prevent water spotting on the vehicles. He further provided the need for a vehicle toolbox for the chief's vehicle to secure emergency equipment. Director Lemos motioned to authorize the Acting Chief to purchase a water softener system and good quality tool box not to exceed \$2,000. Director Samuel seconded. A roll call vote was taken as follows:

Briggs - Aye
Cross - Absent
Lemos - Aye
Samuel - Aye
Foster - Aye
Motion Passed

g. Discussion and potential action regarding the Lexipol Policy Program:
With no objection the item was tabled to the April meeting.

h. Discussion and potential action item regarding renewal of the California Employer's Association (CEA) membership:
With no objection the item was tabled to the April meeting.

8. Good of the Order -

Acting Chief Sowell provided a list of classes the Board of Directors need.

9. Adjournment -

Director Foster motion to adjourn the meeting, Director Lemos seconded the motion. A roll call vote was taken as follows:

Briggs - Aye
Cross - Absent
Lemos - Aye
Samuel - Aye
Foster - Aye
Motion Passed

The meeting was adjourned at 9:05 PM.

The next meeting is scheduled April 27, 2026 at 7:00PM.

Submitted,

*Jeff Briggs
Board President*